

### **ACCOUNT CHANGE FORM**

Complete all applicable Sections.

Return to: Touchstone Investments, P.O. Box 534467, Pittsburgh, PA 15253-4467

Overnight address: Touchstone Investments, Attention: 534467, 500 Ross Street, 154-0520, Pittsburgh, PA 15262, Phone: 800.543.0407

# A ACCOUNT CHANGE REOUIREMENTS\*

Existing Touchstone Shareholders seeking to update their account registration should complete this Account Change Form. Review the change options numbered 1 to 6 in Section A to determine the documentation necessary to make your change.

#### 1 Individual Account - Add Additional Owner:

- · Account Change Form (Sections B, C, D, E)
- New Application (TSF-53)
- Medallion Signature Guarantee (Section G)
- · Signed by Current Owner and New Owner

#### 3 Joint Account - Remove or Replace a Deceased Owner:

- Account Change Form (Sections B, C, D, E)
- New Application (TSF-53)
- Medallion Signature Guarantee (Section G)
- Signed by Surviving Owner(s) and New Owner(s)

#### 5 UGMA or UTMA – Change Owner Due to Age of Majority:

- Account Change Form (Sections B, C, D, E)
- New Application (TSF-53)
- Medallion Signature Guarantee (Section G)
- · Signed by former minor or custodian

#### 2 Individual Account - Change of Owner:

- Account Change Form (Sections B, C, D, E)
- New Application (TSF-53)
- Medallion Signature Guarantee (Section G)
- Signed by Current Owner and New Owner

#### 4 TOD - Change Account Owner Due to Death:

- Account Change Form (Sections B, C, D, E)
- New Application (TSF-53)
- Medallion Signature Guarantee (Section G)
- Signed by TOD Beneficiary New Owner

#### 6 Trust - Register Account as a Trust

- Account Change Form (Sections B, C, D, F)
- New Application (TSF-53) Signed by all Trustees
- Title and Signature Pages of Trust
- Medallion Signature Guarantee (Section G)

Requirements for a registration change vary depending on account type.

Please call 800.543.0407 if you have questions about your specific situation.

В	CURRENT	□ Individual	☐ Joint (JTWROS)	□ TOD	☐ Uniform Gift or Ur	niform Transfer to Minor (UG	GMA or UTMA)		
<b>–</b>	TYPE	Existing Account	: Number						
C	NEW ACCOUNT TYPE REQUESTED	□ Individual	☐ Joint (JTWROS)	□ TOD	□ Uniform Gift or Ur	niform Transfer to Minor (UG	GMA or UTMA)	☐ Trust	
D	CURRENT ACCOUNT OWNER(S)	Please Print							
	OWNER(3)	Account Registration*							
		Street Address			Daytime Telephone Number				
		City				Evening Telephone Number			
		Social Security o	r Taxpayer ID Number o	n Current Acc	State	Zip Code			
		E-mail			Date of Birth				
	*If a current owner is deceased								
		Deceased Owner	r's Name			Date of Death			

TSF-2073-2310 Page 1

Federal law requires all financial institutions to obtain, verify and record information that identifies each person who owns an account or others who may be authorized to act on the account. What this means for you: By adding your name to this existing account, we require your full name, permanent street address, government identification number and date of birth that will allow us to identify you. If we do not receive these required pieces of information, there may be a delay in processing your account change. If we are unable to immediately verify your identify, the Fund(s) may restrict further investment until your identity is verified. However, if we are unable to verify your identify, the Fund(s) reserves the right to revert your account to its former registration/ownership.

Street Address\*

City\*

		↑ I nis information must be provided to change accoun	t ownersnip.				
E	NEW OR ADDITIONAL ACCOUNT OWNER(S)	Name – First, Middle Initial, Last*	Daytime Telephone	Daytime Telephone Number  Evening Telephone Number  State*  Zip Code*			
		Street Address*	Evening Telephone				
		City*	State*				
		Social Security Number or Taxpayer ID Number*	Date of Birth*				
		E-mail					
		Name – First, Middle Initial, Last*	 Daytime Telephone	Daytime Telephone Number			
		Street Address*	Evening Telephone	Evening Telephone Number			
		City*	State*	Zip Code*			
		Social Security or Taxpayer ID Number*	 Date of Birth*				
		E-mail					
-	REGISTER ACCOUNT AS TRUST	Complete this section if you wish to change your current account registration to the name of a Trust. A copy of the title and signature pa of the Trust document must be provided.					
		Not available for Retirement Accounts, UGMA or UTMA,					
		*This information must be provided to change account ownership.					
		Name of Trust Agreement	Taxpayer I.D. Number*	Date of Trust Agreement			
		Name of Trustee(s) – First, Middle Initial, Last*	Trustee's Social Security Number*	Trustee's Date of Birth*			
		Name of Co-Trustee – First, Middle Initial, Last*	Co-Trustee's Social Security Number <sup>a</sup>	Co-Trustee's Date of Birth*			
		Telephone Number	Fax Number				

State\*

Zip\*

Page 2

## G SHAREHOLDER AUTHORIZATION

#### Signature(s)

I (we) understand that I (we) must carefully review each account confirmation statement or other documentation that I (we) receive to ensure that my instructions have been properly acted upon. If any discrepancies are noted, I (we) agree to notify Touchstone, the Fund or the Transfer Agent in a timely manner, but in no event more than 15 days from receipt of such account confirmation statement. Failure to notify one of the above entities in a timely manner will relieve such entities of any liability with respect to the account change.

#### Under penalties of perjury, I (we) certify that:

- 1. The number shown on this form is my (our) correct taxpayer identification number(s), (or I am (we are) waiting for a number to be issued to me (us)); and
- 2. I am (We are) not subject to backup withholding because:
  - a. I am (We are) exempt from backup withholding; or
  - b. I (We) have not been notified by the Internal Revenue Service (IRS) that I am (we are) subject to backup withholding as a result of a failure to report all interest or dividends; or
  - c. The IRS has notified me (us) that I am (we are) no longer subject to backup withholding; and
- 3. I am (We are) a U.S. citizen or other U.S. person (as defined in the Form W-9 instructions found at www.irs.gov).
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.

required to avoid backup withholding. *	
*Signature	Date
*Your signature(s) on this form must be Medallion Signature Guaranteed. The pu against the possibilities of fraud. An eligible guarantor is a domestic bank or trus that participates in a medallion program recognized by the Securities Transfer A Securities Transfer Agents Medallion Program (known as STAMP), Stock Exchang notarization from a notary public is NOT an acceptable substitute for a signature	st company, securities broker/dealer, clearing agency or savings association gents Association. The three recognized medallion programs are the les Medallion Program (SEMP), and the Medallion Signature Program (MSP).
Place Medallion Guarantee Stamp Here	
*	Date
Place Medallion Guarantee Stamp Here	

\*Your signature(s) on this form must be Medallion Signature Guaranteed. The purpose of the Medallion Signature Guarantee is to protect the shareholder(s) against the possibilities of fraud. An eligible guarantor is a domestic bank or trust company, securities broker/dealer, clearing agency or savings association that participates in a medallion program recognized by the Securities Transfer Agents Association. The three recognized medallion programs are the Securities Transfer Agents Medallion Program (known as STAMP), Stock Exchanges Medallion Program (SEMP), and the Medallion Signature Program (MSP). A notarization from a notary public is NOT an acceptable substitute for a signature guarantee.

#### Mail to the following:

First Class Mail:

Touchstone Investments P.O. Box 534467 Pittsburgh, PA 15253-4467 **Overnight Mail:** 

Touchstone Investments Attention: 534467 500 Ross Street, 154-0520 Pittsburgh, PA 15262 800.543.0407 Customer Service: 800.543.0407